

## Feedback

For the overall development of the institution the opinions and remarks of the students, teachers, employer, parents and alumni, received through feedback forms, are taken into consideration. For this purpose our institution / college has adopted the following procedure.

- At the end of every academic year the feedback regarding curriculum is collected from the students. It helps know the overall student's view regarding the course and the subjects he studied in the year.
- The curriculum feedback collected from the teachers, parents & alumni helps to understand the implications of curriculum from the point of its practical applicability and utility.
- The feedback regarding performance of the teaching staff is also collected from the students. It helps to identify the strengths and limitations of the teachers towards their knowledge and capabilities.
- During the academic year the various programs and activities are conducted for the overall development of the students. The feedback regarding each activity or program is collected as soon as it is executed or completed. It helps to identify the lacunas in its implementation, organization and achieving its overall objectivity.
- Library and E-resource Library is the main source of gaining or acquiring knowledge. The library feedback helps to improve the service quality for the betterment and overall development of our stake holders.
- The feedback regarding the institutional performance helps to do SWOT analysis of our institution / college.
- At the end, when the students want to leave the institution by applying for 'Transfer Certificate' (TC), we get the feedback form filled with an intention of knowing the reason behind leaving the institution and knowing about his future progression and plans

As such we collect the different feedback forms students, teachers, parents and alumni.

The collected feedback forms are further considered for analysis and interpretation purpose. The specified percentage of forms, depending on the intake capacity of every class or division, are selected at random for further processing. The feedback forms of every category are separately processed, analyzed and interpreted. After analysis and its interpretation the report is generated, which is further forwarded to the higher authority for taking required action.